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| Position Vacant | City Head – Operations- Male Only |
| Organization Name | Aarusha Homes Pvt. Ltd. |
| Company Profile (Industry, Size, Products/Services, Standing in India/World etc.) | Aarusha provides safe, well-priced, high value rental housing solutions to migrants in urban India. We are the largest hostel management company in the country. |
| UG Qualification PG Qualification | BA/B.Sc /BA/B.Com/ MSW/ MA / MBA |
| Job Description / Responsibilities | <ul style="list-style-type: none"> • Assists Operations Head to ensure profitability of each hostel in his purview as per the budget • Maintains consistent occupancy at the city level • Ensures that collections in all hostels under his purview are completed by the 12th of the month • Ensures that the customers are provided exceptional service • Strategizes operations in conjunction with the City Head • Meets regularly with customers to address their concerns & needs • Ensures that the Standard Operating Procedures are in place and followed • Audits the hostels periodically on services, cleanliness and SOP implementation • Provides guidance to the Hostel Executives in the overall running of the hostel and customer service • Maintains relationship with institutions/organizations and people for continuous business • Vendor Management |
| Desired profile of the candidate | Qualifications / Required Knowledge, Skills, and Abilities: <ul style="list-style-type: none"> • Working knowledge in MS Office, especially MS Word and Excel – should be good at making reports in |

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| | <p>excel.</p> <ul style="list-style-type: none"> • Excellent Customer Service & Customer Interaction skills • Should speak & write English & speak Hindi fluently • Should be able to drive a two wheeler and hold valid permanent license • Pleasant personality and good interpersonal skills <p>Required Education and Experience: BA/B.Sc in Hotel Management with 5 to 7 years experience in Front Office or Food & Beverage Operations. Age upto 30.</p> |
| Desired work experience <i>(min. to max. years):</i> | Above 7-8 years |
| Location of posting | Bangalore/Pune/Hyderabad/Chennai |
| Salary | Rs 35,000 - Rs 55,000 CTC per month |